



2018 VENDOR APPLICATION

Application Deadline 30th May 2018

NAME OF VENDOR: _____

PRODUCT DESCRIPTION: _____

CONTACT PERSON: _____

Address _____

CITY _____ POSTAL CODE _____

TELEPHONE: _____ E-MAIL: _____

<u>FEE PAYABLE</u>	
Sunday July 1 st 2018 – 9:00 am to 5:00 pm:	\$80.00
Power if needed: (Based on availability)	\$25.00
Total	\$ _____
Make Cheques Payable to. : <i>Loyalist Township - Bath Canada Day 2018</i>	

- **Food Trucks are required to pay for two spaces. (\$160.00 plus electricity if required \$25.00)**

Important Notice. New requirements for 2018

- 1) **ALL Vendors MUST complete an application form before 30th May 2018**
- 2) **All Vendors must provide proof of liability insurance. If you do not have insurance please contact your insurance agent requesting the following.**

"A minimum \$2 million liability policy on an occurrence form naming The Corporation of Loyalist Township - 263 Main Street, Odessa, ON K0H 2H0 as ADDITIONAL INSURED"

- 3) Vendor spaces will be allocated on a first come basis and will only be confirmed once your completed application form, certificate of insurance, and full payment have been received. Deadline for registration is **30th May 2018**.
- 4) **ALL food vendors** must fill out a "Special Event Application" to obtain a permit from the Public Health Unit in Napanee. The form is available on-line click or copy and paste the link below to your browser it can be completed and submitted on line.

<https://kfla.formbuilder.ca/Environmental-Health/Special-Event-Application-Form>

For more information please contact Ryan Decker, Public Health Inspector [613-354-3357](tel:613-354-3357), FAX [613-354-6267](tel:613-354-6267).

IF YOU ARRIVE ON THE 1st JULY WITHOUT HAVING PRE-REGISTERED, PROVIDED PROOF OF LIABILITY INSURANCE AND PAID YOUR ENTRANCE FEE YOU WILL NOT BE ABLE TO PARTICIPATE. THERE ARE NO EXCEPTIONS.

To register on line and pay by credit card click on the link below:
<http://loyalistship.mybigcommerce.com/bath-canada-day-vendor-1/>
Complete the application on line and remit the fee with your Visa or MasterCard credit card. (Plus \$2.00 convenience fee). You will still have to mail or email your "**Certificate of Insurance**"

Mail To
**Vendor Insurance Certificate
Bath Canada Day Committee
P. O. Box 39
Bath, Ontario, K0H 1G0**

If you prefer you may scan your "Certificate of Insurance" and email it to
jwbathcanday@gmail.com

To register by mail

If you prefer to register by mail fill in this application and mail it along with your "**Certificate of Insurance**" and cheque made payable to **Loyalist Township - Bath Canada Day 2018**.

Mail to
**Vendor Insurance Certificate
Bath Canada Day Committee
P. O. Box 39
Bath, Ontario, K0H 1G0**

If you have any questions Email or call the coordinator listed below.

John Warren (Vendor Coordinator, Bath Canada Day 2018)
(613) 881 0449 jwbathcanday@gmail.com